



**Part 2: Rating of Personal Qualities**

No one candidate will excel in all areas listed below. Please candidly evaluate the applicant based on your observed knowledge using the following scale definitions. Please circle one number per category.

| <i>In my opinion, the applicant:</i>                             | <i>Completely Agree</i> | <i>Agree</i> | <i>Somewhat Agree</i> | <i>Disagree</i> | <i>Completely Disagree</i> | <i>No Basis for Rating</i> |
|------------------------------------------------------------------|-------------------------|--------------|-----------------------|-----------------|----------------------------|----------------------------|
| Can be depended on to follow through with responsibilities       | 5                       | 4            | 3                     | 2               | 1                          | NB                         |
| Seems more mature than his/her peers                             | 5                       | 4            | 3                     | 2               | 1                          | NB                         |
| Is considered by most to be a motivated person                   | 5                       | 4            | 3                     | 2               | 1                          | NB                         |
| Is perceptive to situations going on in his/her surroundings     | 5                       | 4            | 3                     | 2               | 1                          | NB                         |
| Shows initiative in taking on responsibility                     | 5                       | 4            | 3                     | 2               | 1                          | NB                         |
| Demonstrates good judgment in decision-making                    | 5                       | 4            | 3                     | 2               | 1                          | NB                         |
| Shows leadership in either official and/or unofficial capacities | 5                       | 4            | 3                     | 2               | 1                          | NB                         |
| Is sensitive to the needs of others                              | 5                       | 4            | 3                     | 2               | 1                          | NB                         |
| Should not be entrusted with the care of children                | 5                       | 4            | 3                     | 2               | 1                          | NB                         |
| Demonstrates good problem-solving skills                         | 5                       | 4            | 3                     | 2               | 1                          | NB                         |
| Manages his or her time well                                     | 5                       | 4            | 3                     | 2               | 1                          | NB                         |
| Works as a team member                                           | 5                       | 4            | 3                     | 2               | 1                          | NB                         |
| Would probably respond well in crisis situations                 | 5                       | 4            | 3                     | 2               | 1                          | NB                         |
| Would be easily entrusted with the care of my own children       | 5                       | 4            | 3                     | 2               | 1                          | NB                         |
| Has difficulty taking direction from those in authority          | 5                       | 4            | 3                     | 2               | 1                          | NB                         |
| Is a source of inspiration to others                             | 5                       | 4            | 3                     | 2               | 1                          | NB                         |
| Gets along well with most people                                 | 5                       | 4            | 3                     | 2               | 1                          | NB                         |

If needed, may we contact you for further information? \_\_\_\_\_ Yes \_\_\_\_\_ No

Name: \_\_\_\_\_ Daytime Phone Number: \_\_\_\_\_

Address: \_\_\_\_\_ Email Address: \_\_\_\_\_

City, State, Zip: \_\_\_\_\_

To the best of my knowledge, all statements made or indicated on this Reference Form are true and represent my honest appraisal of the qualifications of the applicant.

\_\_\_\_\_  
Signature of Reference Writer

\_\_\_\_ / \_\_\_\_ / \_\_\_\_  
Date